



## Construction Supervisor for Central Berkshire Habitat for Humanity

Position Title: Construction Supervisor  
Reports To: Construction Manager

### Purpose of Position:

Lead the core activity of the Habitat mission by ensuring that all on-site construction occurs safely, on time, within budget, and at the highest standard of excellence. Ensure that construction teams have the required materials, supplies, training, and direction to complete projects within all building and environmental standards. Communicate with the Construction Manager, on-site leaders and teams, and other support groups to convey progress and needs and to coordinate all construction activity.

### Key Areas of Responsibility:

- Work with Construction Manager to develop build plans that meet code, meet homeowner needs, fit within budgeted resources, and meet environmental standards.
- Collaborate with the Volunteer Coordinator to ensure that projects are staffed with the proper level of volunteer resources with required capabilities.
- Work with appropriate third-party experts to ensure that plans and construction meet required codes and standards.
- Solicit and procure building materials through vendor bidding process and through donations.
- Organize timely ordering and delivery of materials and supplies and effective management of inventory.
- Schedule and monitor subcontractor and inspector activities to ensure timely and accurate project completion.
- **Train and supervise all on-site construction volunteers**, Vista/AmeriCorp members, and other workers with strong emphasis on safety and respect.
- Provide hands-on building support and expertise.

314 Columbus Ave, Pittsfield, MA 01201 413.442.3181  
Berkshirehabitat.org      Berkshirerestore.org

Habitat builds strength, stability, and self-reliance through shelter.



#### Skills and Qualifications:

- Sufficient knowledge of residential construction to oversee all aspects of building projects
- Construction Supervisor License preferred
- Ability to apply construction knowledge to scheduling, coordinating, and participating in general construction work activities
- Basic mathematical aptitude to calculate building, area, and volume measurements, quantities, leading to accurate material needs, etc.
- **Experience supervising and motivating individuals**, volunteer teams, and other site leaders
- Practical interpersonal communication skills, including written and verbal capabilities and practice of keeping all stakeholders, informed
- Ability to work effectively with people of different backgrounds
- Ability to plan, schedule, prioritize, coordinate, delegate, and manage multiple work activities
- Ability to read and interpret standard residential construction blueprints and specifications
- Flexibility regarding work assignments and work hours

Founded in 1992, Central Berkshire Habitat for Humanity is part of a global, nonprofit housing organization that builds strength, stability, and self-reliance through shelter. As of winter of 2021, we have built and rehabilitated 31 homes for 39 families in Pittsfield, Massachusetts, in the heart of the Beautiful Berkshires.

Send your resume or letter of interest to [cvalli@berkshirehabitat.org](mailto:cvalli@berkshirehabitat.org) or call 413.281.5051. Apply today.

Central Berkshire Habitat for Humanity is an Equal Opportunity Employer.

314 Columbus Ave, Pittsfield, MA 01201 413.442.3181  
Berkshirehabitat.org      Berkshirerestore.org

Habitat builds strength, stability, and self-reliance through shelter.