



Construction Manager for Central Berkshire Habitat for Humanity

Position Title: Construction Manager
Reports To: CEO

Purpose of Position:

Maximize annual impact on families served through providing shelter that includes new builds, rehabs, critical home repairs, and Veteran Builds. Lead overall construction planning, budgeting, resourcing, and on-site construction for all build projects. Ensure project completion at the highest standards of excellence within the required timeframes and budgets. Work with the CEO, Building Committee, and other team members to meet the needs of new homeowners.

Key Areas of Responsibility:

- Work with one or more Construction Supervisors Work with one or more Construction Supervisors to distribute construction responsibilities to achieve CBHFH objectives on multiple projects simultaneously.
- Develop construction and build plans that meet code, homeowner needs, fit within budgeted resources, and meet environmental standards.
- Collaborate with CBHFH Management Team, Building Committee, and CEO on critical decisions and progress.
- Review development of site plans and respective building plans with appropriate third-party experts.
- Establish specific total development cost budget by line item with a timeline for construction and manage expense budget.
- Solicit and procure building materials through donations and vendor bidding process.
- Provide direction and support to on-site construction leaders and teams. Ensure that site leaders have the instructions and support to successfully complete projects.
- Train and supervise all staff, volunteers, on-site construction supervisors, and Vista/AmeriCorp members, with a strong emphasis on safety.
- Provide on-site leadership and hands-on building support when needed.

314 Columbus Ave, Pittsfield, MA 01201
Berkshirehabitat.org

413.442.3181
berkshirerestore.org

Central Berkshire Habitat for Humanity builds strength, stability, self-reliance through shelter.



Skills and Qualifications:

- Demonstrated ability to plan and lead multiple construction projects at the same time.
- Substantial knowledge of residential construction needed to oversee all aspects of building projects
- Construction Supervisor License required
- Ability to apply construction knowledge to scheduling, coordinating, and participating in general construction work activities
- Basic mathematical aptitude to calculate building, area, and volume measurements, quantities, etc.
- Significant experience leading, managing, supervising, and motivating individuals, teams, and other leaders
- Effective interpersonal communication skills, including written and verbal capabilities and practice of keeping all stakeholders informed
- Ability to work effectively with people of different backgrounds
- Ability to plan, schedule, prioritize, coordinate, delegate, and manage multiple work activities
- Ability to read and interpret standard residential construction blueprints and specifications
- Flexibility regarding work assignments and work hours

Founded in 1992, Central Berkshire Habitat for Humanity is part of a global, nonprofit housing organization that builds strength, stability, and self-reliance through shelter. As of 2022, we have built and rehabilitated 33 homes for 41 families in Berkshire County, Massachusetts.

Central Berkshire Habitat for Humanity is an Equal Opportunity Employer.

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