



**MEMBER SERVICE APPLICATION**  
Construction Crew Member



Applications accepted: November 15, 2021 – January 15, 2022

Complete applications or program questions should be sent to **Central Berkshire Habitat for Humanity at 314 Columbus Ave., Pittsfield MA 01201, (413) 442-3181, [info@berkshirehabitat.org](mailto:info@berkshirehabitat.org)**. Paper copies and electronic copies accepted. If you need assistance, reasonable accommodations are available upon request for application submission, interview process, and program performance. Central Berkshire Habitat for Humanity does not discriminate on the basis of race, religion, national origin, skin color, sex, age, veteran status, or disability. It is our intention that all qualified applicants be given equal opportunity and that the selection process is based on job-related factors.

**GENERAL INFORMATION**

Name (Last)	(First)	(Middle Initial)	Phone
Address (Mailing Address)	(City)	(State)	(ZIP)
E-Mail	Are you legally entitled to work in the U.S.? <input type="checkbox"/> Yes <input type="checkbox"/> No		

**POSITION**

**Help strengthen your community and build job experience through a term of service with the Central Berkshire Habitat Build & Repair Corps!**

**AmeriCorps** is a network of national service programs that works to improve lives and fosters civic engagement. Central Berkshire Habitat (CBHFH) is looking for members ready to commit their time to addressing affordable housing in the Berkshires, to building their professional skills, and to be a leader in their neighborhoods.

CBHFH is an independent affiliate of Habitat for Humanity International, a global nonprofit housing organization working in nearly 2100 communities across the United States and in 70 countries around the world. CBHFH welcomes people from all walks of life to partner in service and has been providing homeownership opportunities for more than 25 years in Central and Southern Berkshire County, MA.

**Our vision is a world where everyone has a decent place to live.**

As a **Construction Crew Member** you will play a vital role in building and repairing homes on a local level. You will learn and perform construction tasks on new and rehab homes; demolition, site prep, framing, roofing, siding, insulation, drywall, flooring, finish carpentry, and landscaping. You will attend site safety trainings and work with staff to maintain a safe and efficient build site. Leading groups of skilled and unskilled volunteers you will make homeownership possible for partner families striving for a better life. No previous experience in construction required.



**Responsibilities:**

*Essential*

- Actively assist staff, volunteers, and homeowners to build, rehabilitate, or repair homes.
- Offer guidance and leadership to volunteers partnering with Habitat on the construction site and community projects.
- Assist with hands-on construction tasks including but not limited to:
  - Demolition
  - Site prep
  - Framing
  - Insulation
  - Roofing
  - Finish carpentry
  - Landscaping
  - Drywall
- Maintain site safety through modeling of safety practices and guidelines. Attend safety trainings with construction staff.
- Help with materials management on site and at affiliate storage locations including set up and clean up of project sites.
- Attend required meetings, trainings and events:
  - On site and affiliate orientation
  - OSHA 30 safety licensing
  - First Aid / CPR
  - Lockton Safety courses
  - Buildin’ it up sessions
  - MA AmeriCorps Opening Day
  - MLK National Day of Service / Veterans Day of Service
  - Evaluations with Direct Supervisors and Host Site Manager
  - Professional Development trainings & host site events as needed

*Marginal*

- Participate in planning, debriefing, and safety meetings as needed.
- On occasion, members may participate in larger community projects such as lot cleanups, community gardens, etc.

**Qualifications:**

*Required*

- US Citizen or a permanent resident
- High School or GED education
- 17 years of age or older
- Complete a minimum of 1700 hours (full time) or 900 hours (1/2 time) of documented service with Central Berkshire Habitat for Humanity during the program term.
  - Program runs August 30, 2021 through July 29, 2022 for fulltime positions.
  - Program runs January 31, 2022 through July 29, 2022 for half time positions (when available)
  - Members will serve Monday – Friday, 8:00am – 4:30pm (40 hours per week)
  - Weekend and/or evenings may be required for various events or trainings
- Complete all required AmeriCorps documentation and monthly reporting.
- Ability to work in a team and collaborate.
- Be able to lift 50 lbs. without strain and work on your feet for several hours at a time.
- Comfortable with heights and going up and down extension and step ladders.
- Transportation or ability to commute to Central Berkshire Habitat for Humanity’s local job sites.

**Criminal Background Check:** Members are required to complete a federal criminal background check before beginning their term of service. Immediate disqualifications include, being listed on a state sex offender registry or being convicted of a violent crime. Full criminal background check policy available online or by contacting our office: [www.berkshirehabitat.org](http://www.berkshirehabitat.org).

**Member Benefits:**

- A living stipend of \$16,000 for full time members (\$680.85 bi-weekly).
- A living stipend of \$8,851 for half time members.
- Education award upon successful program completion, (\$6,345 - full time, \$3,172.50 – half time).
  - Scholarship can be applied to past loans, future education, and professional training certificates for up to 7 years.
- Paid time off including holidays and personal days (10 days for full time or 5 days for half time).
- Over 125 hours of professional training and networking in the construction and trades field and the non-profit sector.
- Minimum Essential Health Care coverage if needed.
- Loan and interest accrual deferment for qualifying loans during term of service.
- Childcare benefits assistance for qualifying members.

**Term of Service:** Service year 2021 - 2022

• **Full Time Slot (11 Months)**

- **Position Start Date:** August 30, 2021
- **Position End Date:** July 29, 2022
- **Schedule:** Monday – Friday; 8:00 am – 4:30 pm
- **1700 hours of service**
- **Location:** Pittsfield, MA

• **Half Time Slot (6 months)**

- **Position Start Date:** January 31, 2022
- **Position End Date:** July 29, 2022
- **Schedule:** Monday – Friday; 8:00 am – 4:30 pm
- **900 hours of service**
- **Location:** Pittsfield, MA

Are you able to perform the essential functions of the position described above with or without reasonable accommodation?

Yes  No

**EDUCATION AND TRAINING**

High School Graduate or Equivalent Diploma (HSED)?  Yes  No

If no, list the highest grade completed

**COLLEGE, BUSINESS SCHOOL, MILITARY (Most recent first)**

Name and Location	Dates attended (month/year)	Credits Earned		Graduate	Degree & Year	Major or Subject
		Quarterly or semester hours	Other (specify)			
	From			<input type="checkbox"/> Yes		
	To			<input type="checkbox"/> No		
	From			<input type="checkbox"/> Yes		
	To			<input type="checkbox"/> No		
	From			<input type="checkbox"/> Yes		
	To			<input type="checkbox"/> No		
License or certificate	Number		Where Issued		Expiration Date	
License or certificate	Number		Where Issued		Expiration Date	
License or certificate	Number		Where Issued		Expiration Date	

Languages read, written, and/or spoken fluently

VETERAN INFORMATION (most recent)		
Branch of service	Date of entry	Date of discharge

SPECIAL SKILLS (list all pertinent skills and equipment you can operate)

REFERENCES			
Name	Relationship to Applicant	Phone	Email

WORK EXPERIENCE (most recent first) (including volunteer work and military experience)		
Employer	Phone	From (month/year)
Address		To (month/year)
Job title		Hours per week
Specific duties		Last Salary
		Supervisor
Reason for Leaving		May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No
Employer	Phone	From (month/year)
Address		To (month/year)
Job title		Hours per week
Specific duties		Last Salary
		Supervisor
Reason for Leaving		May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No

**Give a brief response: What about the Habitat Build & Repair Corps / AmeriCorps interests you? What are you most excited about?**

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**How did you hear about the program? (please circle all that apply)**

Friend	Employer	Coach / Mentor	Habitat website	Job search site	Flier
Facebook	AmeriCorps Portal	Other: _____			

I certify the information contained in this application is true, correct, and complete. I understand that if selected, false statements reported on this application may be considered sufficient cause for dismissal. I understand that acceptance into the program is contingent on passing a federal criminal background check.

**Signature of Applicant** \_\_\_\_\_ **Date** \_\_\_\_\_

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